



Domestic Student Course Extension / Deferral / Termination Request Form

Student Details

Student Name	
Student ID	
Contact Details	
Nature of Request	<input type="checkbox"/> Course Extension <input type="checkbox"/> Course Deferral <input type="checkbox"/> Course Termination
Course Details	<input type="checkbox"/> ICT4015 – Certificate IV in Information Networking Technology <input type="checkbox"/> ICT50415 – Diploma in Information Networking Technology <input type="checkbox"/> CHC50113 – Early Childhood Education and Care <input type="checkbox"/> ICT60215 – Advanced Diploma of Network Security <input type="checkbox"/> BSB50415 – Diploma of Business Administration <input type="checkbox"/> BSB60215 – Advanced Diploma of Business <input type="checkbox"/> BSB51915 – Diploma of Leadership and Management

Note: Student must read MGIT Course Extension/Deferral/Termination Policy before completing this form.

Reason for the above request	
Supporting Documents Provided if applicable	
Signature of Applicant & Date	

Office Use ONLY			
Action Required	Department	Officers Signature	Date
Received documentation from Student	Student Support		
Application Fees received and invoice release	Accounts		
Student Informed of Outcome <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Student Support Coordinator		
Student VET tuition fees Adjusted/Refunded/Re-credit	Accounts		
Student Records filed	Administration		