



Recognition of Prior Learning (RPL) Application Form

1. Personal Details

Student Name	
Address	
Telephone Number	Mobile
	Home
Email Address	

2. Education and Training

Please provide relevant information that will help us assess your eligibility for RPL.

Name of Institution	Name of Qualification/Unit of Competency	Completed Yes/No	Date qualification /unit of competency completed.



3. Employment History

Company	Position	Position Description	Years of Service

4. Name of Course and Units of Competency that you are seeking RPL under MGIT scope of registration.

- BSB51915 Diploma of Leadership and Management
- BSB50415 Diploma of Business Administration
- BSB60215 Advanced Diploma of Business
- ICT40415 Certificate IV in Information Technology(CRICOS 087619A)
- ICT50415 Diploma of in Information Technology Networking (CRICOS 086665C)
- CHC50113 Diploma of Early Childhood Education and Care (CRICOS 093226A)
- ICT60215 Advanced Diploma of Network Security

Note: For international students wishing to apply for RPL, you need to be mindful that an early completion of the qualification may be the result of an approved RPL; or requirement to maintain the full time required study contact hours may be at risk if you will be deemed eligible to 85% of your total unit of competency or a total 2 units of competency is left in a study period to study. For further assessment of your situation, please make an appointment to discuss this with our Sales Team on 1300731939.

For IT Qualification Applicants, if interested in *Vendor Certification*, additional charges may apply to your qualification, please discuss this with your Sales officer.



What Happens next?

- RPL application fee is \$200.00 per qualification and is non-refundable.
- RPL application will take approximately 5 working days to process.
- To assess which units of competency you will be eligible, there will be an assessment fee of \$200/unit of competency. MGIT will notify you in writing if your RPL application has been approved.
- MGIT will send the RPL kit and the Enrolment Application Form. The RPL kit is used by the MGIT Assessor to determine which units of competency you are eligible for RPL.
- When submitting the RPL kit, ensure that all documentation are copies of the original document and authenticated by Justice of Peace.
- MGIT may require for you to attend an interview or for inter-state applicants, a skype interview will be organised to confirm and validate your response to the RPL kit.
- In the event that MGIT has identified that you were not able to show evidence in some of the performance criteria of a unit or units of competency, then gap training will be organised in order for you to complete the RPL process.
- During Gap training, you will be required to attend a workshop, or a lecture, submit an assessment or a combination of both a lecture and assessments.
- For Gap Training Fees (number of units divide by course fee= cost of each unit of competency-the RPL assessment fee per units of competency = Gap Training Tuition Fee) - you will be charged as per the course unit fee that you need to do for Gap Training- conditions apply, please talk to our Sales and Marketing officer on 1300731939, or send them an inquiry to info@mgit.edu.au

Sample RPL Course Fee Schedule: subject to change- please speak to our Sales officer on 1300731939

Qualification	RPL Assessment Fee: \$200/unit of competency	Gap Training Tuition Fee is based on number of units divided by the total course tuition fee. Note: \$200.00 RPL Assessment Fee will <u>be deducted</u> to each unit of competency requiring gap training.
BSB51915 Diploma of Leadership and Management	\$200*12 units of competency = \$2400.00	\$780/unit of competency
BSB50415 Diploma of Business Administration	\$200* 8 units of competency = \$1600.00	\$900.00/unit of competency
BSB60215 Advanced Diploma of Business	\$200*8 units of competency =1600.00	\$1170/unit of competency
ICT40415 Certificate IV in Information Technology (CRICOS 087619A)	\$200*17 units of competency =\$3400.00	\$430.00/unit of competency
ICT50415 Diploma of in Information Technology Networking (CRICOS 086665C)	\$200*16 units of competency = \$3200.00	\$1138.90/unit of competency
ICT60215 Advanced Diploma of Network Security	\$200*12 units of competency = \$2400.00	\$1301.00/unit of competency
CHC50113 Diploma of Early Childhood Education and Care (CRICOS 093226A)	\$200*28 units of competency =\$5600.00	\$464.21/unit of competency



Merage Global Institute of Technology (MGIT)

RPL Application Form V1.0 March2016